**PAYSON CITY COUNCIL AGENDA REQUEST FORM**

DATE OF COUNCIL MEETING: November 18, 2025

TITLE OF ITEM FOR AGENDA: Canvass of 2025 Municipal General Election

WHO IS REQUESTING: Amalie R. Ottley, City Recorder

WHO IS PRESENTING: Amalie R. Ottley, City Recorder

LENGTH OF TIME: 10 MINUTES

**DESIRED ACTION OF CITY COUNCIL:**

(Check relevant items)

CONSENT AGENDA

RESOLUTION  ORDINANCE  PROCLAMATION

PRESENTATION/DISCUSSION: (NO ACTION)

PRESENTATION/DISCUSSION: (ACTION NEEDED)

RESOLUTION  ORDINANCE  PROCLAMATION

WORK SESSION: (NO ACTION)

REDEVELOPMENT AGENCY: (ACTION NEEDED)

RESOLUTION  ORDINANCE

DETAILED REASON AND EXPLANATION FOR REQUEST:

The Payson City Municipal General Election was held Tuesday, November 4, 2025, with one candidate vying for mayor and four candidates vying for two council positions. The canvass information is due to the City no later than Noon on Tuesday, November 18, 2025. The information will be emailed to the Mayor and Council immediately once received.

The city council, acting as the board of canvassers, are to canvass the election returns and pass the proposed resolution declaring the candidate for mayor and two candidates for council elected.

This agenda request and any supporting documentation is due to the city recorder by the Wednesday one week prior to the council meeting. This allows final preparation of the agenda and time for the city attorney to review.

REVIEWED - CITY ATTORNEY       INITIALS